

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

June 4, 2018

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at seven o'clock (7:00) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

Roll Call: Present: Cheryl Ferry, Todd Carson, Hal Carbaugh, Fred Weaver, Charlene Eggleston, Troy Johnston

Absent: Mark Marterella, Misty Nalepa, James Come, Joe Womer

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick

Chairman Johnston stated the Joint Committee members had received copies of the Minutes of the May 7, 2018 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Minutes of the May 7, 2018 meeting as submitted.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Fred Weaver, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of June 4, 2018 were submitted for information.

Mr. Carbaugh, seconded by Mr. Carson, moved to approve the Treasurer's and Secretary's Report as of June 4, 2018 and the Special Account Report as of June 4, 2018.

The motion was unanimously approved.

Mr. Johnston requested approval of the list of bills as submitted.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the list of bills totaling \$462,325.60 as submitted.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Fred Weaver, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee, Calendar of Events for the month of May and the Monthly Enrollment Report as of 6/4/18.

Mr. Johnston requested approval of the action items i. – xvi. as presented and deleting item xiii.

Mr. Carson, seconded by Ms. Ferry, moved to approve the actions items i. – xvi. as presented and deleting item xiii. as follows:

- i. Approve textbook for Protective Services – The Correctional Officer, a Practical Guide, 3rd Edition by Gary F. Cornelius
- ii. Approve Pat Adams, Sarah Campbell, Robert Nurss and Carol Miller to attend the PACTA fall workshop in State College, PA on September 20 – 21, 2018 at a cost not to exceed \$1,500.00. Funding – Local.
- iii. Approve Robert Moore to attend the PACTA Cooperative Education Conference in State College, PA October 16th - 17th, 2018 at a cost not to exceed \$650.00. Funding – Local.
- iv. Approve administrative raises based on evaluations.
- v. Approve Bus contracts for 2018-2019 as presented.
- vi. Approve 2018-2019 contract with CCL Technologies as presented.
- vii. Approve contract with Pitney Bowes for postage meter renewal.
- viii. Approve CSIU contract for the 2018-2019 school year.
- ix. Approve Linda Lander as summer maintenance helper for 11 weeks at \$9.00 per hour.
- x. Approve former student Darren Smart as maintenance worker for 4, 7 hour days for 10 weeks at \$7.25 per hour.
- xi. Approve the Contract with Community Ambulance for the 2018-2019 School Year in the amount of \$300.00
- xii. Approve program closings for Cosmetology and Marketing effective the end of the 2017-2018 school year.
- xiv. Approve list of equipment for disposal.
- xv. Adopt resolution for the Director to electronically sign contracts with the PA department of Education.
- xvi. Depositories 2018-2019 – PNC Bank, Citizens Bank and Pennsylvania Local Government Investment Trust (PLGIT)

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Hal Carbaugh, Fred Weaver, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

Mr. Fontanazza reviewed the Director's activities from 5/8/18 - 6/4/18.

Mr. Johnston asked if there was any Old Business.

None was noted.

Under New Business Mr. Johnston requested the members to approve of items as follows:

- a) Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2018 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2018 regular meeting.
- b) Approve the purchase of a new school van on Costar pricing at a net cost not to exceed \$24,000.

Mr. Carson, seconded by Mrs. Eggleston, moved to approve New Business items a) and b) as follows:

- a) Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2018 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2018 regular meeting.
- b) Approve the purchase of a new school van on Costar pricing at a net cost not to exceed \$24,000.

Mr. Adams explained that there were 2 Costars quotes from New Holland and Whitmoyer auto groups. The Whitmoyer group gave \$15,000.00 on trade versus \$12,000.00 from New Holland and the Whitmoyer gave \$11,505.00 on the Costars discount for a net cost of \$12,600.00. The New Holland net cost came in at \$18,778.00. Both dealers were asked to quote both a 2018 and 2019 model year. The low quote was for a 2018.

Upon motion by Mr. Carbaugh, seconded by Mr. Carson, the meeting adjourned at seven nineteen (7:19) p.m.

Recorded by

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee